

# Morton Golf Application for Employment

**All offers of employment are contingent on passing a pre-employment for screening for the unlawful use of controlled substances, including drugs and alcohol.**

Date of Application: \_\_\_\_\_ Desired Facility: ☐ Haggin Oaks ☐ Bing Maloney ☐ Bartley Cavanaugh ☐ William Land

Name: \_\_\_\_\_ Position Applied For: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Please provide any other names under which you have been employed or enrolled: \_\_\_\_\_

If offered employment, can you provide proof that you are over 18 years old? Yes No

Have you ever been employed here before? (If yes, please indicate dates: \_\_\_\_\_) Yes No

Are you legally eligible for employment in this country? Yes No

(Proof of U.S. citizenship or immigration status will be required upon employment)

Is a reliable means of transportation available to you: Yes No

Date available for work: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Type of employment desired: Full-Time Part-Time Temporary Seasonal

Have you been convicted of a crime within the last ten (10) years for which the record has not been judicially expunged, sealed or eradicated, and for which the underlying case has not been retroactively dismissed or discharged (Convictions for misdemeanor offenses that are more than two years old need not be listed)? Yes No

Are you presently out on bail or personal recognizance pending trial, pursuant to arrest? Yes No

If yes to either of these questions, please explain (arrest or conviction may be relevant if job related, but does not bar you from employment): \_\_\_\_\_

**Work History:** List your three (3) employers, assignments or relevant volunteer activities (starting with most recent):

|                                       |                                                                         |                  |                   |            |
|---------------------------------------|-------------------------------------------------------------------------|------------------|-------------------|------------|
| <b>Date From:</b>                     | <b>Date To:</b>                                                         | <b>Employer:</b> | <b>Telephone:</b> |            |
| <b>Job Title:</b>                     | <b>Address</b>                                                          |                  |                   |            |
| <b>Immediate Supervisor or Title:</b> | <b>Summarize the nature of work performed and job responsibilities:</b> |                  |                   |            |
| <b>Reason for leaving:</b>            |                                                                         |                  |                   |            |
| <b>Hourly Rate/Salary</b>             | <b>Start \$</b>                                                         | <b>Per</b>       | <b>Final \$</b>   | <b>Per</b> |
| <b>Date From:</b>                     | <b>Date To:</b>                                                         | <b>Employer:</b> | <b>Telephone:</b> |            |
| <b>Job Title:</b>                     | <b>Address</b>                                                          |                  |                   |            |
| <b>Immediate Supervisor or Title:</b> | <b>Summarize the nature of work performed and job responsibilities:</b> |                  |                   |            |
| <b>Reason for leaving:</b>            |                                                                         |                  |                   |            |
| <b>Hourly Rate/Salary</b>             | <b>Start \$</b>                                                         | <b>Per</b>       | <b>Final \$</b>   | <b>Per</b> |
| <b>Date From:</b>                     | <b>Date To:</b>                                                         | <b>Employer:</b> | <b>Telephone:</b> |            |
| <b>Job Title:</b>                     | <b>Address</b>                                                          |                  |                   |            |
| <b>Immediate Supervisor or Title:</b> | <b>Summarize the nature of work performed and job responsibilities:</b> |                  |                   |            |
| <b>Reason for leaving:</b>            |                                                                         |                  |                   |            |
| <b>Hourly Rate/Salary</b>             | <b>Start \$</b>                                                         | <b>Per</b>       | <b>Final \$</b>   | <b>Per</b> |

Skills and Qualifications:

Summarize special skills and qualifications acquired from employment or other experiences that may qualify for work with our company. You may attach another page if necessary:

Educational Background:

| Name and Location:                        | Years Completed | Did you Graduate? |        | Course of Study |
|-------------------------------------------|-----------------|-------------------|--------|-----------------|
| High School:                              |                 | Major             | Degree |                 |
| Trade, Business or Correspondence School: |                 | Major             | Degree |                 |
| Post Graduate Studies:                    |                 | Major             | Degree |                 |

References: (Work related only)

| Name: | Telephone (including area code): | Years Known: |
|-------|----------------------------------|--------------|
|       |                                  |              |
|       |                                  |              |
|       |                                  |              |

Name and phone number of person to contact in case of an emergency:

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

I hereby authorize Morton Golf to thoroughly investigate my references, work record, education, and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports, and other information related to my work performance, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers, and all other persons, corporations, partnerships and associations from any and all claims demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I understand that nothing contained in the application or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is at will and may be terminated at any time, with or without prior notice, at the option of either myself or the Company, and that no promises or representations contrary to the foregoing are binding on the Company unless made in writing and signed by me and the Company's designed representative.

I understand that any offer of employment I may receive from Morton Golf will be contingent on Morton Golf's receipt of acceptable results from a designated laboratory following a pre-employment screening for any unlawful use of controlled substances. By signing below, I consent to the testing and understand that it will be conducted at a location designated by Morton Golf at Morton Golf's expense. I further understand that the testing will be limited as required by law to protect my privacy. I also understand that Morton Golf has a drug-testing policy, whereby testing is conducted on reasonable suspicion.

Signature of Application: Date:

Morton Golf is an equal opportunity employer. Applicants are considered for all positions without regard to race, color, religion, gender, national origin, age, disability, or any other characteristic protected by applicable state or federal laws.